

RISE AND REPORT

1420-02
Appointments

From the In Camera meeting of January 25, 2021

ENVIRONMENT & NATURAL AREAS ADVISORY COMMITTEE

“That Council waive the Saanich residency clause to allow Ms. Tiffany Joseph to continue on the Environment and Natural Areas Advisory Committee for the term expiring December 31, 2021.”

RESILIENT SAANICH TECHNICAL COMMITTEE

“That Council approve the appointment of Ms. Tiffany Joseph to the Resilient Saanich Technical Committee as the Indigenous Peoples and/or First Nations Government representative.”

NOTICE OF MOTION

1410-04
Report – Council

Notice of Motion from Mayor Haynes and Councillor Brice that

WHEREAS it is understood that opioid addictions continue to cause an ever-growing record number of heart breaking deaths and debilitations across the country, and

WHEREAS while we understand the Government of Canada and the Province of British Columbia have recognized these impacts, it remains critically important to advocate for a national public health emergency through the municipal voices provided by the Association of Vancouver Island Coastal Communities (AVICC), the Union of British Columbia Municipalities (UBCM) and the Federation of Canadian Municipalities (FCM);

THEREFORE BE IT RESOLVED that UBCM requests the Government of Canada and the Province of British Columbia declare the overdose crisis a national public health emergency and develop appropriate, comprehensive, holistic Pan-Canadian overdose action plans that include the legislative and funding frameworks for decriminalization, de-stigmatization, free and safe supply, suitable medical treatments and thereby function to holistically address the opioid crisis, mental health issues and their connections to homelessness and overdose deaths in municipalities across Canada.

The Notice of Motion will be considered at the February 8, 2021 Special Council meeting.

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to advocate for a national public health emergency through the municipal voices provided by the Association of Vancouver Island Coastal Communities (AVICC), the Union of British Columbia Municipalities (UBCM) and the Federation of Canadian Municipalities (FCM),

THEREFORE BE IT RESOLVED that AVICC requests the Government of Canada and the Province of British Columbia declare the overdose crisis a national public health emergency and develop appropriate, comprehensive, holistic Pan-Canadian overdose action plans that include the legislative and funding frameworks for decriminalization, de-stigmatization, free and safe supply, suitable medical treatments and thereby function to holistically address the opioid crisis, mental health issues and their connections to homelessness and overdose deaths in municipalities across Canada.

The Notice of Motion will be considered at the February 8, 2021 Special Council meeting.

NOTICE OF MOTION

1410-04
Report - Council

Notice of Motion from Mayor Haynes that Council direct staff to report back on including the opportunity for the W̱SÁNEĆ Leadership Council to advise the District of Saanich within our pending joint Memorandum of Understanding on reconciliation practices and actions on ways to accommodate their possible interest in adding W̱SÁNEĆ placemaking names into the street signs of our key collector and arterial road networks.

The Notice of Motion will be considered at the February 8, 2021 Special Council meeting.

RATIFICATION OF PERMIT APPROVAL

2860-30
Patricia Bay
Highway

6105 PATRICIA BAY HIGHWAY – DEVELOPMENT PERMIT

To ratify Development Permit DPR00784 for a Form and Character Development Permit to allow the construction of a new office building for LIDA Homes at the subject site.

MOVED by Councillor Harper and Seconded by Councillor Brice: “That Council approve and issue Development Permit DPR00784 on Lot 1, Section 18, Range 4, East South Saanich District, Plan VIP60326 (6105 Patricia Bay Highway).”

CARRIED

BYLAWS FOR FIRST READING SUBJECT TO A PUBLIC HEARING

2870-30
Cordova Bay
Road

OFFICIAL COMMUNITY PLAN BYLAW, 2008, AMENDMENT BYLAW, 2021, NO. 9675 – PROPOSED AMENDMENTS TO THE CORDOVA BAY LOCAL AREA PLAN

To amend the Official Community Plan Bylaw by deleting the Cordova Bay Local Area Plan Map 7.2 – “Multi-family Housing” in its entirety and substituting therefore a new Map 7.2 to designate the site for mixed commercial/multi-family use.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 9675 be introduced and read.”

CARRIED

2870-30
Cordova Bay
Road

ZONING BYLAW, 2003, AMENDMENT BYLAW, 2021, NO. 9676

To rezone 5229 Cordova Bay Road to the C-1CBV (Commercial Cadboro Bay Village) Zone in order to accommodate the construction of a mixed commercial residential building with a total of 20 residential units and one commercial unit.

MOVED by Councillor Chambers and Seconded by Councillor Brice: “That Bylaw No. 9676 be introduced and read.”

CARRIED

2870-30
Tillicum Road

ZONING BYLAW, 2003, AMENDMENT BYLAW, 2021, NO. 9681

To rezone 3661 Tillicum Road to the RS-4 (Single Family Dwelling) Zone in order to accommodate a subdivision resulting in one additional lot (two lot totals) for single family dwelling use.

MOVED by Councillor Brice and Seconded by Councillor Chambers: “That Bylaw No. 9681 be introduced and read.”

CARRIED

PUBLIC INPUT ON AGENDA ITEMS

Public Input on
Agenda Items

T. Barry, North Quadra area

Bylaw and Parking Enforcement

- Option 1 will result in an efficient use of resources and could potentially generate revenue through ticketing.

The Deputy Manager of Legislative Services advised that public input as presented by a memo dated February 1, 2021 noted all correspondence received before noon on February 1, 2021 and forms part of the public record.

1410-01
Council
Proceedings

MOVED by Councillor Mersereau and Seconded by Councillor Harper: “That Council receive for information the correspondence for the Special Council and Committee of the Whole meetings of January 18, 2021 addressing the:

- **5303 West Saanich Road – Expropriation of Land for Intersection Improvements – Resolution to Authorize Expropriation; and**
- **Bylaw and Parking Enforcement – Service Delivery Model.”**

CARRIED

5280-20
Alternative Tax
Scheme

ALTERNATIVE TAX SCHEME

Memo of the Mayor’s Standing Committee on Finance and Governance recommending that Council direct staff to prepare a bylaw to implement an alternative tax scheme.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That subject to special provisions that may be implemented by the Province for 2021, Council direct staff to prepare a bylaw to implement an alternative tax scheme with the following provisions:

- 1. Retain the general tax collection scheme due date established in the *Community Charter* of July 2nd as the property tax due date for all classes;**
- 2. A 5% penalty applied to taxes that remain unpaid after the due date and a further 5% penalty applied to unpaid taxes after the first business day in September: and**
- 3. Terms that establish that a penalty will not be applied until after the first business day in September to those outstanding taxes that represent an eligible home owner grant that was not claimed by the due date or was claimed but with errors that required it to be disallowed.”**

Council discussion ensued with the following comments:

- Property taxes are due each year on July 2nd; penalties may motivate residents to pay their taxes by the due date.
- The 10% statutory penalty would be split with 5% applied to unpaid taxes that remain unpaid after the due date and a further 5% penalty applied to unpaid taxes after the first business day in September.

In response from members of Council, the Director of Finance stated:

- Taxes are paid mid-year for the entire calendar year for services received from the beginning of the year.
- The July due date for taxes is established in the *Community Charter* and is consistent for all municipalities in the Province.
- Many municipalities have retained the one time penalty after the July due date although some municipalities have moved to an Alternative Tax Schemes and split the penalty to 5% and 5%.

The Motion was then Put and CARRIED

RECOMMENDATIONS FROM COMMITTEES

From the Special Committee of the Whole meeting held February 1, 2021.

2560-40
100% Renewable
Energy

RENEWABLE DIESEL PURCHASE AND CORPORATE GREENHOUSE GAS TARGETS

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Council:

- 1. Approve in principle, the purchase of Renewable Diesel for use in corporate fleet in order to help achieve the 2025 corporate greenhouse gas emissions reduction target; and**
- 2. Direct staff to submit a resource request for ongoing funding of \$110,000 in the 2021 budget.”**

CARRIED

2560-50
EV Charging
Station
Management
Policy

POLICY AMENDMENT – PUBLIC ELECTRIC VEHICLE CHARGING STATION MANAGEMENT

MOVED by Councillor Brice and Seconded by Councillor Mersereau: “That Council approve the amended Public Electric Vehicle Charging Station Management Policy.”

CARRIED

REPORTS FROM MEMBERS OF COUNCIL

1410-04
Report - Council

DISABILITY ASSISTANCE

Report of Councillor de Vries dated January 19, 2021 that Council request that the Provincial Government reinstate the \$300 monthly top-up for people receiving disability assistance, until the COVID-19 pandemic is over and then permanently raise the rates of income assistance and disability assistance to a livable rate.

MOVED by Councillor de Vries and Seconded by Councillor Harper: “That Council direct the Mayor to write on behalf of Council to the Provincial Minister of Finance, the Premier, the Minister of Social Development and Poverty Reduction, the MLA for Saanich South, the MLA for Victoria Swan-Lake and the MLA for Oak Bay Gordon Head asking for the government to reinstate the \$300 monthly top-up for people receiving disability assistance at least until the COVID-19 pandemic is over and then permanently raise the rates of income assistance and disability assistance to a livable rate.”

Council discussion ensued with the following comments:

- The temporary top-up has helped to mitigate the impact of reduced housing options.
- There are long standing issues with disability and income assistance and there is a need to bring them to livable rates.

The Motion was then Put and CARRIED

REPORTS FROM DIRECTORS

2710-40
West Saanich
Road

5303 WEST SAANICH ROAD – EXPROPRIATION OF LAND FOR INTERSECTION IMPROVEMENTS – RESOLUTION TO AUTHORIZE EXPROPRIATION

Report of the Municipal Solicitor dated January 22, 2021 recommending that Council authorize the expropriation of the fee simple interest in that part of Block A, Section 87, Lake District, Plan 1373 (5303 West Saanich Road) comprising 50.1 square metres, more or less, shown in heavy black outline and marked as “ROAD” on Plan EPP106071, a copy of which is attached to the report as Appendix “A”.

The Municipal Solicitor stated:

- Staff have been unable to reach a negotiated agreement with the property owner.
- The intersection improvement project will be going out to Tender soon.
- Council has the authorization to expropriate lands under section 31 of the *Community Charter*.

In response to questions from Council, the Director of Engineering stated:

- Time limited parking spaces are being provided as a benefit to the village as a whole; the typical time limit for parking is one or two hours.
- Engagement has taken place for over a year and feedback was collected via surveys and discussions with the property owner and the Prospect Lake Community Association.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Council adopt the following resolutions pursuant to its authority under section 31 [expropriation power] of the *Community Charter*:

- **The expropriation of the fee simple interest in that part of Block A, Section 87, Lake District, Plan 1373 comprising 50.1 square metres, more or less, shown in heavy black outline and marked as “ROAD” on Plan EPP106071, is hereby authorized.**
- **The Municipal Solicitor and the Director of Building, Bylaw, Licensing and Legal Services are hereby authorized to do all acts and things, and execute all documents necessary to carry out the expropriation.”**

CARRIED

 The Municipal Solicitor exited the meeting at 8:56 p.m.

1970-20
 Bylaw & Parking
 Enforcement
 Service Delivery
 Model

BYLAW AND PARKING ENFORCEMENT – SERVICE DELIVERY MODEL

Report of the Director of Building, Bylaw, Licensing and Legal Services dated January 22, 2021 outlining a new service delivery model for bylaw and parking enforcement.

The Director of Building, Bylaw, Licensing and Legal Services stated:

- The report comes from direction of Council through the Strategic Plan and the initiatives have a direct link to the actions in the Active Transportation Plan.
- Bylaw enforcement is an area which is under resourced.
- Additional and proactive enforcement outside regular business hours cannot be done with the current staffing levels.
- Projected revenue is based on the five-year average number of tickets given out by the Police Department with a collection rate of 68% of tickets written.
- An increase in the base fine amount would increase revenue but may have a general deterrent effect.
- There are no specific plans for education on boulevard regulations; staff could work with property owners on reverting boulevards to their natural states.
- The Police Department will continue to issue tickets as needed.

MOVED by Councillor Harper and Seconded by Councillor Mersereau: “That Council endorse the following model for parking enforcement and direct staff to incorporate the funding requirements in the 2021 Financial Plan for implementation effective May 1, 2021:

1. Responsibility for basic parking enforcement be transferred from the Saanich Police Department to the Bylaw Enforcement Section;
2. That the following staff changes be made:
 - a) The Manager of Inspection Services position be split into two roles: Manager of Inspection Services (responsible for building

- inspections and inspections administration) and Manager of Bylaw and Licensing Services (responsible for bylaw enforcement, parking enforcement and business licensing);
 - b) Three full time equivalent (FTE) new enforcement staff be hired as Level 1 Bylaw Enforcement Officers responsible for enforcing parking, Streets and Traffic Bylaw matters, Boulevard Bylaw matters and Parks Management and Control Bylaw matters;
 - c) 0.5 FTE Bylaw Clerk be hired.
3. Parking enforcement services be provided during business hours and on evenings and weekends through the Bylaw Enforcement Section; and
 4. The Bylaw Notice Enforcement Ticketing system be implemented for ticketing for parking violations.”

Council discussion ensued with the following comments:

- It is appropriate to move parking enforcement to Bylaw from the Police Department and to use the Bylaw Notice Enforcement Ticketing system.
- The Police Department supports the transfer of service.
- Expanded service will make a difference to residents affected by those parking illegally.
- Boulevard parking is deteriorating boulevards.
- The proposed Service Delivery Model supports Council Strategic Priorities.

The Motion was then Put and CARRIED

Adjournment

On a motion from Councillor Brice, the meeting adjourned at 9:24 p.m.

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MAYOR

I hereby certify these Minutes are accurate.

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DEPUTY MUNICIPAL CLERK